

## THORPE SALVIN PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT ST. PETER'S CHURCH ON MONDAY 10 JUNE 2019

**Present:** Cllrs. Mrs L Hayes (Chair), Mr. J. Cox, Ms. M. Johnson, and Mr L Hutchinson

**In Attendance:** The Clerk to the Council and 4 members of the public.

#### **113.19 To receive any apologies for absence**

None were received.

#### **114.19 To approve the minutes of the meeting held on 13 May 2019**

Cllr Cox wished for it to be recorded that a decision was made under the 'matters arising' heading. **Resolved:** That the minutes of the meeting held on 13 May are accepted and approved as a true record. Proposed Cllr. Hayes seconded Cllr. Johnson, **Carried**

7.05pm Cllr A Colclough joined the meeting

#### **115.19 To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.**

**Resolved:** That the press and public be excluded from the consideration of last agenda item. Proposed Cllr. Hayes, seconded Cllr. Colclough. **Carried.**

#### **116.19 To declare any interests necessary for this meeting.**

None were declared.

#### **Comments or questions from members of the public**

**Resolved:** That the meeting is adjourned for comments and questions from the press and public. Proposed Cllr. Hayes, seconded Cllr. Johnson. **Carried.**

A resident suggested that the village could be improved if TSPC could provide a welcome signpost for the village. The Parish Council supported this idea and asked the resident if they would research the costs.

#### **117.19 To note any matters arising (For information only)**

The Clerk sent an email to SYTPE regarding the lack of parking at Kiveton Park Station.

#### **118.19 To consider planning matters**

- a. RB2018/0529 - Manor Road. It appears that the application was submitted end of March / start April, but not added to RMBC weekly list. The decision, was however in the September Weekly List – Wales Ward. Cllr Hutchinson added that residents had not been made aware of the planning application in terms of a mailed letter or notices on lampposts.

**Resolved:** That the Parish Clerk will write to RMBC Planning asking for comment on the process. Proposed Cllr. Hutchinson, seconded Cllr. Cox. **Carried**

- b. RB2019/0287. The Boundary Wall proposed at 52 Common Road  
Approved conditionally by RMBC.
- c. RB2019/0644 – 56 Common Road, demolition of existing single storey side and rear extensions and chimneys, erection of extensions to both sides to form attached garage and extension with balcony at first floor level.  
TSPC did not wish to comment.

**119.19 To receive the RFO's report.**

The Clerk is not in receipt of the bank statements.

**120.19 To approve cost of portaloos hire for Thorpe in Bloom.**

**Resolved:** that TSPC support the Garden Trail and pay for the two portaloos at a cost of £300, with the cheque to be sent in advance. Proposed Cllr. Johnson, seconded Cllr. Cox.  
**Carried**

**121.19 To approve accounts for payment**

**Resolved:** That accounts presented for payment are approved. Proposed Cllr. Hayes, seconded Cllr. Johnson. **Carried**

**123.19 To receive the report of the internal auditor for 2018/19.**

The report has not been finalised.

**124.19 To approve the 2018/19 Statement of Assurance – see above**

**125.19 To approve the 2018/19 Statement of Accounts - see above**

**126.19 To note any correspondence**

a. 25/5/19: Email – resident – strimming Sorby Field  
Councillors and residents had noted the strimming timetable and grass cutting did not coincide, as well as certain areas were being missed. **Resolved:** That the Clerk raises the issue with RMBC. Proposed Cllr. Colclough, seconded Cllr. Hayes. **Carried**

b. 21/5/19: email - Celebrating The 75<sup>th</sup> Anniversary of VE Day  
The Councillors noted the email content.

c. 9/5/19: email – resident – bin on Slaypit lane  
**Resolved:** That the Clerk arranges a site visit with RMBC and updates the resident. Proposed Cllr. Hayes, seconded Cllr. Johnson. **Carried**

**127.19 To receive information / reports on meetings held or arranged**

The Chair had an informal conversation with the Parish Oven management team, who had agreed to a formal meeting. Clerk to arrange.

### **128.19 To discuss Ward budget application**

The Councillors discussed completing an application for a Ward Grant for the resident's idea of a village sign, and if this was not sufficient, approaching the Windfarm Trust.

### **129.19 Update on Parish Oven music event**

The Clerk reported that having spoken to the RMBC licensing team live music is permissible; cinema events will need additional consent. However, to date the cinema event was cancelled.

The Parish Council had received two further emails from residents commenting on how much they enjoyed the event and did not perceive the noise to be excessive or an issue for them.

A resident has approached RMBC with their own complaint, and noted the lack of external sign-posting of the event, such as using the Notice Board. The same resident has been invited, and accepted, to attend the meeting with the pub management team.

### **130.19 To consider matters relating to Sorby Field**

- a) May Play Inspection Report
  - a. The Clerk to contact Graham Moule to organise the rabbit scratches removal.
- b) Contract in relation to Sorby Field grass cutting maintenance  
The Councillors received a copy of the contract.
- c) Welding of bench – the recommended welder does not have a portable generator. Clerk to find another welder.
- d) Removal of seesaw – Clerk to approach RMBC for quote spare parts if possible
- e) Access gate onto Sorby Field. Cllr Cox raised concerns regarding the durability and deterrent effect of the wooden access fence. **Resolved:** That the Cllr Cox will research cost and bring back to next meeting. Proposed Cllr. Hayes, seconded Cllr. Johnson.  
**Carried**

### **131.19 To consider matters relating to: -**

- a) Ladyfield Road -
- b) Worksop Road – some residents have received letters ahead of the resurface of some of the road, and potholes have been reported again.
- c) Common Road – nothing to report.
- d) Manor Road – reminder that residents can report items. Clerk to add to Notice Board and e-bulletin

### **132.19 To consider grounds maintenance and miscellaneous repair matters**

Nothing was reported

### **133.19 Individual Councillor Reports (for information only)**

The Councillors had nothing to report.

*8.15pm the public were asked to leave.*

**134.19 Staffing matters & email policies**

- a) Draft email policy was circulated
- b) Clerk to send link to Governance Toolkit

The meeting closed at 8.37pm

Signed

Chairman