

THORPE SALVIN PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT ST. PETER'S CHURCH ON MONDAY 13 MAY 2019 AT 7PM

Present: Cllrs. Mrs. L. Hayes (Chair), Mr. J. Cox, Mr. A. Colclough, Ms. M. Johnson and Mr. L. Hutchinson.

In Attendance: The Clerk to the Council and six members of the public.

86.19 To elect a Chair for 2019/20

Resolved: That Cllr. Mrs. L. Hayes is unanimously elected as Chair for 2019/2020. Proposed Cllr. Cox, seconded Cllr. Hutchinson. **Carried.**

87.19 To receive any apologies for absence

All councillors were in attendance.

88.19 To elect a Vice-Chair for 2019/20

Resolved: That Cllr. J. Cox is unanimously elected Vice Chair for 2018/2019. Proposed Cllr. Hutchinson, seconded Cllr. Colclough. **Carried.**

89.19 To approve the minutes of the meeting held on 8 April 2019

Resolved: That the minutes of the meeting held on 8 April are accepted and approved as a true record. Proposed Cllr. Hayes, seconded Cllr. Johnson. **Carried**

90.19 To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.

Resolved: That the press and public be excluded from the consideration of agenda item 22. Proposed Cllr. Hayes, seconded Cllr. Colclough. **Carried.**

91.19 To declare any interests necessary for this meeting.

None were declared.

Comments or questions from members of the public (15 minutes will be allowed)

92.19 Resolved: That the meeting is adjourned for comments and questions from the press and public. Proposed Cllr. Hayes, seconded Cllr. Johnson. **Carried.**

A few of the residents in attendance were unhappy that the Parish Oven had recently held an outside event, as they found the noise unacceptable. In addition, because they do not engage with social media they were unaware of the event in advance. Although none of the residents had raised this with the management of the Parish Oven, they have asked the Parish Council to pass on their concerns. **Clerk** to contact Fine& Country Inns management to pass on concerns and request a meeting.

93.19 To note any matters arising (For information only)

- a. A draft letter to SYPTTE regarding parking at KPS, is now with the Chair and Clerk to finalise and send.
- b. RMBC is chasing the farmer regarding footpath 6

94.19 To consider planning matters

[RB2019/0266](#) – 20 Worksop Road – Granted conditionally

[RB2019/0459](#) – 20A Worksop Road – Granted conditionally

[APP/P4415/C/18/3217946](#) - Appeal to the Planning Inspectorate regarding an extant enforcement notice The Stables, Common Road.

Resolved: That the Clerk writes to the Planning Inspectorate supporting RMBC's enforcement notice. Proposed Cllr. Hayes, seconded Cllr. Cox. **Carried**

Cllr Hutchinson expressed concern that there was a plot of land for sale at 10 Manor Road which had not been brought to TSPC's attention – RB2018/0529. **Clerk** to investigate

95.19 To discuss approach to planning applications that come between meetings

The Clerk had circulated YALC advice on calling an extraordinary meeting if planning applications arrived in between meetings. The Chair requested that extensions be sought in the first instance.

96.19 To discuss Councillor and Clerks personal data in public domain.

Resolved: That the Clerk will update the contact details on the three village notice boards and replace contact number. Proposed Cllr. Cox, seconded Cllr. Johnson. **Carried**

97.19 To agree Clerks annual pay increase

Resolved: That the Clerks cost of living pay increase is agreed. Proposed Cllr. Hutchinson, seconded Cllr. Colclough. **Carried**

98.19 To receive the RFO's report

The precept was added to the Current Account on 17 April.

- a. After 1 month of the financial year, 50% of expected income has been received and 5.5 % of planned expenditure has been spent.
- b. Bank balances at 30 April 2019 were – Current Account £6432.19, Business Account £5101.35, Total £11533.54
- c. The Parish Council's internal audit will be undertaken by the Voluntary Action Rotherham Community Accountancy Service during the next few weeks. There will be more papers to sign at the June meeting before.

99.19 To verify bank reconciliation to 30 April 2019

The bank reconciliation was verified and statements signed by two Councillors'.

100.19 To approve the end of year accounts for 2018/19

Resolved: That the Parish Council end of year accounts for 2018/19 are approved and adopted by the Council. Proposed Cllr. Hayes, seconded Cllr. Johnson. **Carried**

101.19 To approve accounts for payment

Resolved: That accounts presented for payment are approved. Proposed Cllr. Johnson, seconded Cllr. Hutchinson. **Carried**

102.19 To approve change of address forms for Clerk (VAR and NatWest)

Resolved: That the relevant forms are approved. Proposed Cllr. Johnson, seconded Cllr. Hutchinson. **Carried**

103.19 To approve the Standing Orders and Financial Regulations and Risk Assessment

Resolved: That all three sets of papers are adopted. Proposed Cllr. Hutchinson, seconded Cllr. Hayes. **Carried**

104.19 To note any correspondence

- a. RMBC's Definitive Map Modification Order confirming public bridleway over part of Whitwell Road consultation. **Resolved:** That the Parish Council does not object. Proposed Cllr. Hutchinson, seconded Cllr. Hayes. **Carried**
- b. Parish Oven's music festival – see above

105.19 To receive information / reports on meetings held or arranged

Nothing to report.

106.19 To receive update regarding house on Ladyfield Road

The Clerk had shared the recent correspondence with the housing officer.

107.19 To consider matters relating to Sorby Field

- a) April Play Inspection Report – *low risk*
- b) Consider cost increases for Play Inspections

RMBC had notified the Parish Council of a minor increase of 70p to the monthly visual inspections, and a likely increase to the Annual external inspection was £42.50. **Resolved:** That the Parish Council continues to use RMBC for the Inspections. Proposed Cllr. Hayes, seconded Cllr. Cox. **Carried**

- c) Cllr Colclough reported that the bench nearest the Quest play equipment was in need of welding. **Clerk** to source welder.
- d) Cllr Colclough reported large rabbit scratch holes in field. **Clerk** to instruct handyman to re-soil at a cost of no more than £200.
- e) Cllr Colclough reported that the seesaw has been vandalised. **Clerk** to contact Tim Archer at RMBC to seek cost of repair.

Resolved: That the Clerk will action points 107.19 c-d. Proposed Cllr. Hutchinson, seconded Cllr. Colclough. **Carried**

108.19 To consider matters relating to: -

- a) Ladyfield Road - none
- b) Worksop Road – concern regarding access gate onto Sorby Field – to be added to June agenda
- c) Common Road – potholes
- d) Manor Road - none

109.19 To consider grounds maintenance and miscellaneous repair matters

As dealt with above

110.19 To consider providing portaloos for the Garden Trail

Resolved: That the Parish Council will support the Garden Trail with portaloos from Loo4ado providing 2 disabled toilets with the consumables for approximately £300. Proposed Cllr. Hutchinson, seconded Cllr. Hayes. **Carried**

111.19 Individual Councillor Reports (for information only)

Nothing raised

The public left the meeting at 8.25pm

112.19 Clerk matters – closed session.

The next meeting is scheduled for 10 June 2019.

The meeting closed at 8.40 pm

Signed

Chair