

**THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT ST. PETER'S CHURCH ON
MONDAY 11 FEBRUARY 2019 AT 7.00PM**

Present: Cllrs. Mrs L Hayes (Chair), Mr. J. Cox, Ms. M. Johnson, Mr L Hutchinson and Mr A Colclough

In Attendance: The Clerk to the Council and 3 members of the public.

22.19 To receive any apologies for absence

None were received.

23.19 To approve the minutes of the meeting held on 14 January 2019

Resolved: That the minutes of the meeting held on 14 January are accepted and approved as a true record. Proposed Cllr. Hayes seconded Cllr. Colclough, **Carried**

24.19 To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.

Resolved: That the press and public be excluded from the consideration of agenda item 20. Proposed Cllr. Hayes, seconded Cllr. Colclough. **Carried.**

25.19 To declare any interests necessary for this meeting.

None were declared.

15 minute period for comments or questions from members of the public will be allowed

Resolved: That the meeting is adjourned for comments and questions from the press and public. Proposed Cllr. Hayes, seconded Cllr. Johnson. **Carried.**

A resident mentioned that the new bin on Coronation Gardens has been placed to block access to the gardens for maintenance and residents use.

26.19 To note any matters arising (For information only)

- a) Update on Bridleway 18 – The Chair explained that the farmer in question was currently on holiday, item postponed until next month.
- b) Mole Catcher – Has been instructed to catch moles, and to date has caught six on Sorby Field.
- c) A short film has been made focussing on the telephone box being used as a book exchange. This is now available on the [Parish website](#).

27.19 To consider planning matters

- a) New Applications
- b) Planning Decisions
- c) Planning Appeals

No planning items were reported.

28.19 To receive the RFO's report

After 10 months of the financial year 105% of anticipated income has been received and 84% planned expenditure spent.

Account balances as at 31 January were – Current £2201.04, Business £5098.87, Total £7,222.91. We are awaiting the invoice from the street sweep.

29.19 To monitor the budget against income and expenditure

The management accounts were examined and no problems were identified. VAT return has been submitted to value of £724.

30.19 To verify bank reconciliation to 31 December 2018

The bank reconciliation was verified and statements signed by two Councillors.

31.19 To approve accounts for payment

Resolved: That accounts presented for payment are approved. Proposed Cllr. Hayes, seconded Cllr. Colclough. **Carried**

32.19 To note any correspondence

- a) Communication received from a resident proposing a litter pick to coincide with the national event 22-23 March. **Resolved:** that the parish council do wish to support this, assuming a method to remove the rubbish and equipment can be procured from RMBC. Proposed Cllr. Hayes, seconded Cllr. Colclough. **Carried**
- b) Request from Mayor to contribute to their Easter Raffle. **Resolved:** that the Parish Council do not wish to contribute. Proposed Cllr. Hayes, seconded Cllr. Cox. **Carried**

33.19 Update on what is a 'side-road' for resurfacing

RMBC had provided a verbal briefing to Ward Councillor on side-road resurfacing, submissions had to be made by October 2018. However, RMBC indicated they would still welcome a nomination from the parish.

Resolved: that the Parish Council will nominate Back Lane to be resurfaced. Proposed Cllr. Hayes, seconded Cllr. Colclough. **Carried**

34.19 To consider the waste bin on Coronation Garden

A replacement bin has been added to the Coronation Garden site, blocking access to the residents use of the bench and for maintenance.

Resolved: The Clerk will request to bin to be repositioned next to the street sign for Slaypit Lane. Proposed Cllr. Johnson, seconded Cllr. Cox. **Carried**

35.19 To discuss the destruction of obsolete parish documents

Many obsolete parish documents are being stored at the previous Clerks home and need to be disposed of securely.

Resolved: The Chair will seek the cost per bag of documents to be disposed by 'Shred-it' before the next meeting. Proposed Cllr. Hayes, seconded Cllr. Cox. **Carried**

36.19 To receive information / reports on external meetings held January / February

The Clerk attended the Rotherham Town and Parish Council Network meeting 4 February in which the Chief Executive of RMBC spoke about the budget challenges set by central government and how the 'new goal' was to save a further £30m in the next 2 years.

A summary of the action points from the facilitated parish council break-out sessions at the previous meeting were presented, including greater interaction between RMBC and Parish Councils through different approaches.

37.19 To consider matters relating to Sorby Field

- a) January Play Inspection Report – the Report comments that the Play Area was '*low risk*'.
- b) The Chair and Clerk met with Tim Archer from RMBC to review the repairs necessary for the play equipment. Mr Archer acknowledged that RMBC could provide the labour for the repairs and the parish council would need to pay for the paint. Timing to be discussed at a later date.

38.19 To consider matters relating to: -

- a) Ladyfield Road – Clerk to report fly tipping in lay-by.
- b) Worksop Road – Cllr Cox raised issues regarding lack of footpath outside Sorby Field, which will be added to the next meeting agenda.
- c) Common Road – Cllr Colclough has reported the potholes
- d) Manor Road – Cllr Cox raised issues regarding the car parking facilities at Kiveton Park train station and South Yorkshire Passenger Transport Executive role, which will be added to the next meeting agenda. Cllr Hutchinson mentioned the road was blocked recently by a mobile home being transported. Clerk to report it to 101.

39.19 To consider grounds maintenance and miscellaneous repair matters

Cllr Colclough raised the issue that the first plaque for the Ms Dixon bench was inadequate.

Resolved: the Clerk will order another plaque, to fit along a bench slate. Proposed Cllr. Colclough, seconded Cllr. Hayes. **Carried**

40.19 Individual Councillor Reports (for information only)

Nothing was raised by the Councillors.

41.19 To receive Clerk's Contract Template

Received.

The next meeting is scheduled for 11 March 2019.

The meeting closed at 8.23 pm

Signed

Chair